

Safeguarding site visit 09/10/2025

Relevant policies:

Prior to the site visit I reviewed the following policies:

- On line safety
- Child Protection
- Anti-bullying
- SEND

These had been updated to comply with and reference relevant legislation. The main updates were to on-line safety and AI.

I have not yet reviewed the updated Health and Safety policy

Policies to be updated:

There is new Relationship and Relationships policies guidance that will require a school policy from September 2026. A focus for Spring term is to work on the new policy with staff, parents and governors.

The data protection policy will be updated in the Spring term.

The annual Safeguarding report will be produced in the spring term

Staff Training:

The Head Teacher has completed National Cyber Security training. Whole staff cyber security training is planned for 20th October 2025.

All staff have had an update on Safeguarding with references to changes in KCSIE, delivered by the Head Teacher in their DSL role. All staff have also been sent a copy of KCSIE part one .

Medical needs records:

Medical needs records were up to date. Photos of children, with names and medical alerts/requirements are displayed in the school office on the locked medication cupboard. Each child has an easily accessible bag with medication, doses and information about when/how to give where required. All medication was checked and no children had missing medication. Two children each had one just out of date medication that staff were aware of and had requested from parents.

One child needs regular medication at school. His medication is kept in a named box in the office. He attended for medication at break time and this was given quickly (and happily) without impacting his break time.

In the kitchen there are photographs of children with allergies, alongside their names and nature of the allergy. This was displayed by the serving hatch and was visible only to kitchen staff, maintaining confidentiality.

All medication and health information is easily accessible to staff.

I was impressed at how well office staff knew each child's medical requirements.

Staff records:

Staff records are well maintained and easily accessible in the school office. There is a clear spreadsheet recording necessary staff checks such as DBS checks. I checked documentation for all new staff which contained all the required information and checks.

Health and safety site inspection:

I walked round all areas of the school and did not identify any areas of risk or concern. All classes were calm and organised. There were no children unattended outside the classroom.

Action for Governors:

1. All governors need to read 'Keeping children safe in school part 1'
2. All governors to read the updated policies: On line safety, Child Protection, Anti-bullying and SEND