Gillespie Primary School Safeguarding Governors Committee

Attendees:	Bhavini Doyle, Mark Owen, Dan Hamilton
Time & Date:	15:00 Thursday 3rd October 2024
Agenda	1. Policies for review – including confirmation that governors and staff have read part one of KCSIE. 2. Report on Safeguarding Governor check on school procedures including Single Central Record check, medical Needs records 3. Annual Safeguarding report to governors 4. Health and safety update including any incidents reported on IRIS (on –line reporting system to the Health and safety executive if a child/adult has an accident which requires hospital/medical follow up) and premises/site safety governor visit /inspection 5. For discussion – use of social media by school 6. Review of school trips post Covid 7. AOB

	Minutes
1.	Policies revised to align with new guidance from Keeping Children Safe in Education Sept 2024 Child Protection Policy Whistleblowing Policy Anti-Bullying Policy Behaviour Policy Online Safety Policy SEND Policy and Send Local offer School Data Protection Policy Attendance and Punctuality Policy Health and Safety Policy Privacy Notice – Gillespie Governors and Volunteers Privacy Notice – Gillespie Staff Gillespie Freedom of information and publication Educational visits Policy All Governors will endeavour to complete full or refresher Safeguarding Training in a timely manner. Bhavini will ensure to keep an eye on the dates for training to inform governors, so they book onto courses. This will be monitored on an ongoing basis by the safeguarding governor as well as the school and reported to the committee. A fully online version is also available. The school office now keeps a record of Governors confirming reading KCSIE report. The office will be informed when governors confirm reading.

	Governors should note Mark does an excellent job updating and reviewing new amendments annually in a timely way. Policies signed by Dan, Chair of Governors for official approval.
2.	Nothing to report – Single Central Record and medical all as expected. It was noted that current team have excellent procedures and back-ups in place. Governors should note any change in personnel involved could change this.
3.	Annual Safeguarding report to governors will be completed for approval by full governors by Spring Term '23. School waiting on new expected format but should have a draft by end of this term/start of next. Prior to this a draft will be shared with the committee for comment.
4.	Premise health and safety – Condition report – No major issues. Going forward a Premise Health and Safety visit will be undertaken termly not annually. Pete continues to do a great job for the school and mindful of school priorities and costs. Checklist needs to be created for anyone conducted the annual governor check for consistency. This is still to be done.
4.	IRIS 1 incidents noted – January 2024 1 child fractured arm falling from monkey bars. Monkey bars still deemed safe.
5.	Revisited discussion about X (previously) twitter use by school to assess if still the right platform to fulfil the schools requirements - showcase school to help raise funding and communicate with parents. The committee are mindful of the change in leadership, data policies and algorithms at Twitter plus a plan to charge for use of the platform. A parent consultation will be help on 4th Dec during parents' evenings to ask parents about various aspects of digital usage including social media, phones, parent communication and keeping children safe. We will also incorporate how digital affects neurodivergent children in the discussion and should the school be a no phone zone. Governors to volunteer to help at this session. After this we will revisit the school digital communication strategy and possibly survey parents.
6.	Reviewed of school outings post Covid. Clearer expectations for parents needed.

	Educate parents about trips and parent expectations. Possibly newsletter which may encourage more helpers. Teachers to be more consistent in their approach. Policy's already in place. Incorporate considering tube platform gaps when doing journey assessment. Eg position of train where minimal gap.
7.	AOB. Formally noted a new Safeguarding Governor will be needed as BD's 4 year term as Parent Governor is due to end in March. She is happy to stay on until the end of school year if helpful to the Chair and school.