

Gillespie Primary School Safeguarding Governors Committee

Attendees:	Bhavini Doyle, Mark Owen, Claire Bolderson, Dan Hamilton, Mandy Kirby
Apologies:	Ashley Smith, Fin Craig
Time & Date:	17:30 Wednesday 13th October 2022
Agenda	<ol style="list-style-type: none"> 1. Review of policies in the light of keeping Children Safe in Education Sept 2022 – also confirm whether governors and staff have read part one of KCSIE 2. Report on Safeguarding Governor check on school procedures including Single Central Record check , Medical Needs records 3. Premises Health and Safety Update 4. For discussion – Equalities Policy and action plan to be reviewed by staff and governors by Spring Term main governors meeting 5. Note that Annual Safeguarding report to governors will be completed for approval by full governors by Spring Term '23 6. Playground Safety 7. AOB

	Minutes
1.	<p>Child Protection Policy revised in the light of guidance from keeping Children safe in Education 2022. Claire asked for “Low level concerns” to be reworded for clarity to be consistent with staff Code of Conduct and moved from page 12 to page 16 for clarity. Once updated Governors are to approve at full board.</p> <p>Online Policy reviewed. IT health check will be conducted by the Safe Guarding Governor – verbally with headteacher. School will also collate a list of all apps used by teachers. Mark to think about how they communicate with parents regarding apps and websites suggested by teachers.</p> <p>Page 5 under communications there is no reference to supply staff. This should be added.</p> <p>Once updated Governors are to approve at full board.</p> <p>All Governors will endeavour to complete full or refresher Safeguarding Training by spring term FGB when the status of all will be reported. Bhavini will ensure to keep an eye on the dates for training to inform governors, so they book onto courses. This will be monitored on an ongoing basis by the safeguarding governor and reported to the committee.</p> <p>Mandy to do safer recruitment training. We have reviewed and noted the guidance</p>
2.	<p>Safeguarding Governor conducted and all checks done – no issues.</p> <p>Anna has very good records and procedures for the Medical needs, and this could be handed over to anyone if needed in an emergency. Mark also heavily involved with the Medical Needs as the senior lead.</p>
3.	Premise health and safety –

	<p>Funding secured from Islington Council and work undertaken to secure the lightening conductor and replace loose and broken roof tiles.</p> <p>Fire risk assessment conducted at the end of September with formal report to follow shortly. No major issues expected, and all action taken that was needed. Emergency fire plan will be updated to include after school club procedures for evacuation.</p> <p>3-hour emergency light test undertaken - most lasted 3 hours although some were less. Report will confirm in full and then guidance will be sought from the council for funding and action required.</p> <p>Condition report – No major issues. Any issues are cosmetic in nature and not a health and safety issue.</p> <p>Kitchen inspection received 5 stars. This will be reported to parents in school newsletter.</p>
4.	<p>Separate meeting to be held with relevant governing body members to design and feed into equalities action plan.</p> <p>Equalities meeting action plan to be reviewed in spring term governor meeting. Equalities Governor to be appointed.</p>
5.	<p>Annual Safeguarding report to governors will be completed for approval by FGB Spring Term '23.</p>
6.	<p>Playground safety – recent issue with kids leaving school once through the school gate. Currently Pete or other member of staff has been charged with standing outside the gate in the morning to ensure children do not leave. This is not considered to be a long-term solution. Governors felt the covid procedures may have confused parents about the rules. The school needs to clarify with parents via the newsletter regarding the rules around when and where the school are responsible for children and when it is the responsibility of parents.</p>
7.	<p>AOB. There being no other business, the meeting ended at 7.00.</p>